

LONDON COUNCIL FOR ADULT EDUCATION

Minutes of: LCAE General Meeting October 21, 2003

Present: Donna Moore (UWO, Toastmasters), Frances Shamley (OHCC), Donna Smith (WLN), Sheila Lupson (LCRC), Nancy McQuillan (LUHC), Alice Brona (LCW), Sharon Collins (UWO, Continuing Studies), Lara Leitch, Margaret Maciejewski (LPL), Deb Mountenay (EMOLTB), Sheila Carson (TVDSB-ESL), Kelly Phillips (TVDSB), Carl Sinclair (LDA/CDS), Ann Everatt (Fanshawe)

Regrets: Patrick Smith, Carmen Sprovieri, Heather Jeffery, Becky Howse

Welcome and Introductions - Donna Moore

X Correspondence file begins to circulate
Included in file: new LCAE membership list (will be able to access it on website. *Password protected [1945LCAE]*. It's in Excel so members can format it as desired.) Note made that hard copies will be brought to next meeting for members who do not have computers. Meeting schedule and committee volunteer form also included in file.

Minute Promotions:

- Donna Moore - Toastmasters: Holding fall contests for impromptu and humorous speaking. Fall conference in November.
- X Donna Moore - Centre For New Students, UWO: Getting ready to inform students about "New Academic Choices" – a modular degree format: honors specialization, specialization, major, minor; combinations possible—more choice for students.
- X Sharon Collins - WCCS (UWO): Continuing Studies will offer a TESL - approved program for individuals interested in obtaining qualifications to teach English as a Second Language. The program will be available online, and will include a supervised practicum placement. Classes start in January, 2004. More information is available at www.uwo.ca/cstudies.
- X Continuing studies is also accepting applications to its new Diploma in Arts Managerial program for September 2004. This program was developed in partnership with the Stratford Festival,

Orchestra London, the Grand Theatre, Museum London, and other community arts supporters.

- X Sheila Carson - TVDSB Adult ESL: By way of introductions, we have many sites throughout the city and counties of Oxford and Elgin that operate full time, part time, day and evening classes, citizenship and TOEFL/TSE preparation classes. All is coordinated from the main office located at the Wheable Centre.
- X TESL London is the professional organization of ESL teachers and instructors, affiliated with TESL Ontario and TESL Canada. The group in London used to belong to LCAE until a few years ago. We are seeking information about the various opportunities for our adult learners upon achieving their language competency goals. It may be that LCAE is the avenue by which information is traded. I intend to report back to the board of TESL London at their November meeting.
- X Nancy McQuillan, LUHC: The Internationally Trained Profession (ITP) program is in full swing. The first Information and Orientation session took place in September. The second one is scheduled for October 22nd. The first STIC model will begin the week of October 27th. These initial sessions have been geared towards Engineers. Sessions for Health Care Workers will begin in the new year. For more information, contact Amy Thompson (439-0501, ext. 257).
- X On November 6th from 1:00 - 4:00 p.m. at the Lamplighter Inn, the London Unemployment Help Centre will be celebrating 15 years of delivering Job Finding Clubs (sponsored by HRDC). Our keynote speaker will be Anne Perkins, there will be an employer panel, and about 20 employer booths will be set up. Everyone is welcome to attend.
- X Margaret Maciejewski - LPL: London Public Library provides reference services, access to online databases, a wide variety of programs and job search and subject tours for groups (schools, organizations). In addition to regular library service, LPL provides resources and services in six ERCs (Employment Resource Centres) developed in partnership with HRDC: free access to computers, software, fax and telephone for the job searchers, job search, career exploration and job market information.

- X Kelly Phillips, TVDSB: Wheable is beginning term 2 for day school on October 30th. Registration appointments are scheduled for several days this week. Call 452-26609 for more information or to book an appointment.
- X Registration for Wheable's next PSW (Personal Support Worker) program is going on during November. Space is very limited and classes begin in January. Call 452-8991 for more information.
- X Wheable's next session for day school is Term 3 which will be held from January 7 to February 25. Registration appointments may be booked for December by calling 452-2660.
- X Wheable's next night school session will be held from January 12 to April 21 (M/W) and January 13 to April 20 (T/Th). Registration will begin in December.
- X English as a Second Language (ESL 452-2960) and Literacy & Basic Skills (LBS 452-2660) have continuous assessment but follow the same terms schedule for classes.

Guest Speaker - Kelly Phillips, Administrative Co-ordinator, Thames Valley District School Board. TOPIC: Maturity Credits: Status Report

- X Kelly provided a handout and explained the difference between the old PLAR and the new system. Anyone who has been a student in the last four years (and/or are new to Country/Province) have to go through the new process. If individuals come in under OS:IS or HSI, they are "forever entitled to be awarded maturity credits/educational credits/apprenticeship training as outlined in Section 6:14 of the OS:IS".
- X Under old OS:IS can get maturity credits (2 per year to a maximum of 12) plus apprenticeship/equivalency credits up to a maximum of 26 credits. Have to do the last four (4) credits themselves. Last 4 credits must include grade 12 English. Credits must be at senior level (grade 11 or 12).
- X Under new system, individuals can only get a maximum of 16 credits. However, must be related to curriculum, must be a grade 9/10 level, and still have to take at least 14 credits.
- X Kelly spoke about literacy test alternatives. Currently the literacy test is offered only once a year. CESBA is going to lobby the government so that not only students can take course (if they fail literacy test twice). Trying to get some option for mature students.
- X Community Service - new system will require 40 hours of community service. This is still a grey area for adults (at the

discretion on the principal). Kelly will update LCAE regarding community service in late October, early November.

- X Next step is training. People have to be trained in how to deliver this new process (CESBA training). This training is supposed to start in November 2003.

Business Meeting:

- X Minutes of September 16, 2003 - Motion to approve Donna S./seconded by Kelly/carried.
- X Treasurer's Report - Frances reported that she has received three membership donations.

Committee Reports:

- X Advocacy - Nancy reported that she was please to see new members interested in participating in the Advocacy committee. She will be in touch with members in late November, early December to set a meeting for January 2004.
- X Awards - Sharon reported that their first meeting will be in November.
- X Adult Education Week - no report
- X Marketing Committee - Lara reported that the committee did not meet last month. Will meet soon to map out activities for the year.
- X Membership Committee - Had a meeting last week. Reviewed two action plans—one for members who do not attend and one for potential new members.
- X Executive Committee - Donna M. reported that the member survey has been collated to date. Anyone who has still not filled out the survey is encouraged to do so. Membership meeting on the website. November meeting scheduled for the London Unemployment Help Centre and members are encouraged to bring a book for every child (especially for babies and older children). Executive was asked if we could arrange to have a speaker on education in the workplace.