



LONDON COUNCIL FOR ADULT EDUCATION

Galleria Postal Outlet • P.O. Box 23174, 355 Wellington St. • London, ON • N6A 5N9
Serving Adult Learners Since 1945

General Meeting

G.A. Wheable Adult Education Centre

11 October 2016

13 Members attended the meeting:

Rick Townend (Fanshawe College), Summer Burton (Literacy Link South Central), Kim Wolfe (London Military Family Resource Centre), Sherry King (London Employment Help Centre), Corinne Wester (TVDSB/Wheable), Annette Morrison (Contact North), Mary Lee Felder (Centre for Lifelong Learning), Alison Sims (Fanshawe College), Donna Moore (Western University / Toastmasters), Deborah Rosehart (City of London – Ontario Works), Megan Weekley (Western University), Terry Allen (TVDSB/Wheable), Matthew Routliffe (Hutton House)

Guest Speakers:

- Corrine Wester (G.A. Wheable Adult Education Centre)
- Annette Morrison (Contact North)
- Mary Lee Felder (Centre for Lifelong Learning)

Topic:

High School Credits

Member Donations

Sherry King

- An email was sent out last month regarding donations
- The deadline for Member Donations is December 1st
- This is an especially important deadline if your organization would like to nominate a learner for the annual London Council of Adult Education Awards

Speaker Notes

Corrine Wester

- LCAE Member-at-Large, hosting today's General Meeting
- Department Head English and Contemporary Studies, also assists Terry Allen (Department Head for Cooperative Education) with Cooperative Education
- Wheable offers credits for day school, night school and self-study
- Various credits are offered through four terms (see *Appendix*)
- Most credits offered are senior credits, not as many are offered in Grade 9 and 10
- Some senior credits are offered at night school and some are self-study

- Self-study – the majority of these credits are known as correspondents, and come in booklet format, Wheable is moving towards online delivery for many of these courses (see *[asterisk] on handout in *Appendix* for these selections), they are arranged into a 20 lesson format
- Specialized areas – see Terry Allen’s programs which include courses such as hair styling, transportation, construction etc.
- Note that some courses have fees such as the PSW and hairstyling programs, this covers the cost of associated course materials
- Self-study courses have a \$20 fee
- Fusion Program / Credits to Co-op – these are courses that start with ESL training then can move into credit and eventually into Cooperative Education
- Support Service in place – upgrading is offered through the Gateway to Learning program (run by Alan Bingham)
- Literacy London – also located in this building, supports learners who are making the transition from upgrading to credits
- The D2L Format (Desire to Learn) is also part of what Wheable does in class, same as Centre for Lifelong Learning, courses are used in a complimentary fashion and are being offered as a hybrid (or a blended learning format)
- Terry Allen noted that many of the teachers at Wheable have websites set up that compliment their classes, this is especially valuable for those students may be absent for whatever reason

Annette Morrison

- Contact North is Ontario’s Distance Education and Training Network
- Working primarily with high school upgrading and credits / college / university and LBS
- 18 000 courses are available!
- Contact North helps students connect to courses and programs
- For OSSD attainment/High School credits Contact North works with Quinte Adult Education and the Independent Learning Centre
- Contact North has 112 Online Learning Centres across the province, mostly in support of rural areas
- Contact North can help students with upgrading into a college/university program; help them look at the necessary prerequisites as well as aid in sending transcripts off, etc.
- They also provide student support, i.e. check-ins on progress via email / phone calls
- Quinte allows learners one year to complete course, each course costs \$30 and is payable by money order only (mailed directly to Quinte), after this it takes approximately two weeks to receive your login
- The Independent Learning Centre cost is \$40 and you only have 10 months to complete
- An orientation with the student is provided regarding the online learning environment, additionally once a learner has received their login a very clear tutorial is present on the website/platform
- Contact North can also proctor exams for Quinte – but they are not yet qualified to do this with the Independent Learning Centre
- Quinte can sometimes provide a six week extension on course deadlines (if asked for ahead of time)
- Assignments can be submitted through MS Word, .pdf format, or Open Office
- ILC courses/assignments can only MS Word (Annette believes)
- ILC does have a better selection of university courses – they also have Grade 9 and 10 credits available whereas Quinte focuses primarily on senior credits
- Please feel free to email Annette Morrison if you have any questions – she and Contact North are here to support students and connect them with education!
- Contact North offers a free service to assist learners with finding courses and helping them prepare to be successful on the platform

Mary Lee Felder

- Mary Lee Felder is filling in for Jill Slemon at today's meeting
- This has been a big year of change for the Centre for Lifelong Learning
- Grade 9 and 10 classes are now running under a continuous intake model – meaning that students without intermediate credits can start same day
- An average learner would take 18 weeks to acquire their Grade 9 and 10 courses, learners can earn up to 17 credits for this work, this is CLL's first attempt at this, this fall
- Hybrid credits offered – candidates for employment have weak digital competence, employers depend on employees to be able to use computers efficiently and ethically
- D2L Platform (Desire to Learn) – this is the Ministry of Education's main platform, it is being utilized for in-class work, with this initial launch it will be used as more of a hybrid
- CLL has a new principal Tim D., previously Jim Martin (who is now in Strathroy)
 - Tim D. – Our courses are presented in an online fashion to compliment what we are doing in class, this makes it easier for students to catch up and do some of the work at home and review course content online, flexibility for this allows them to fit in things that are more life skewed (appointments, children, etc) and allows learners to not fall behind, learners can log into the D2L system and complete what was done in class to catch up, this is more a 'life learning model' rather than a replacement model, the idea isn't to go to completely online learning but rather a compliment model, so learners do not have to worry about being left behind, however we do not want anyone to get the idea that this is a substitute for in class learning

Q & A

- Alison Sims asked Annette Morrison about learners concerned with technology, i.e. Is there a course that can set a learner up and teach them 'how to learn online'?
 - Annette recommends the L2L (Learn to Learn) course under the ACE program, this program is a requisite course in the ACE program but you can take it without joining ACE and takes a month to complete (20 hours or so)
 - This is a great way to determine if this is a route that a learner will be successful in – a learner may not like that style of learning – this can be accessed through Contact North
- Mary Lee Felder asked Annette Morrison – “Are all of your courses continuous intake?”
 - Annette: For high school courses – yes. ILC offer more of an 'instant intake' as you can pay online (as opposed to sending in a money order), Quinte takes a few weeks to initiate
- Contact North and age restrictions
 - Annette: You have to be 18 or older to access the services of Quinte and ILC, also if you are under 20 you need to have an original transcript to send to ILC
 - Quinte tends to be more popular between the two, and Contact North has done more work with them simply because they allow them to proctor tests/exams
 - There are no book requirements for any of the courses
- Donna Moore asked the presenters about how they determine prerequisites for learners and the best route forward:
 - Donna herself usually recommends speaking with a guidance counselor
 - Corrine thought that this was wonderful as many people feel they can jump right into a course, maturity is part of it but having that prior knowledge is key – Wheable will do assessments – a learner will sit down with guidance or department head when doing registration where they will look at what they have done, they have textbooks on hand to see what they have experience with, jumping right into a Grade 12 university level course may not be the best route for some, the main goal is success

- Some department heads will meet with learners before registration to get prior information, guidance will tend to refer back to a department head, Terry is always taking appointments as well for things related to technology
- Terry Allen: Students can be flagged on the day of registration and are generally referred to the department head in their area to undertake an analysis of their proficiency and see if they will be successful in their desired course
- Mary Lee Felder: The Ministry wants schools to establish personalized pathway planning with all clients entering the building, 1-1 conferencing with all learners to discuss the program with them, CLL has three people working in this area to help, goals paths are identified early on – they are then registered immediately
- Annette Morrison: Contact North will often contact the institution/organization that the learner is interested in (as they do not do any credit assessment in house), this is all done by ILC or Quinte, Contact North attempts to connect learners with academic advisors at the various organizations/schools etc. (connecting people with the experts), Quinte do not really work with prerequisites – you can take any course you like – thus, getting feedback on your potential success is not something that they really provide
- Mary Lee Felder: LBS is what CLL has always called their program though we will start to see them calling it LBS pre-credit, they are looking at this as a time for folks to come without the pressure of having to earn anything – but instead to expect and exploration of where they feel they are at – and where they have been – where they are at now and where they want to go
 - Learners will often meet with Jill Slemon and will then be placed in an LBS program with some outcome expectations, CLL is testing this idea out right now and hope that at the end everyone will be successful, they are initially seeing a very fluid model between teachers from these different areas (LBS – credit) – some will teach in both areas allowing them to get to know learners early
- Annette Morrison: With Quinte you have two weeks to get a refund or change courses, once you get your login if you find it is too difficult – DO NOT submit any assignments and Contact North will work with you to try to change the course, for example: changing from a university to a college level course
 - With the Independent Learning Centre you can exchange the course but not get a refund

Other Business

None.

Next Meeting

Tuesday November 8th 2016 – Topic: ACE Program, GED
Following topic: Co-op and Apprenticeship

Meeting adjourned (12:45pm) after scheduled fire drill.

Appendix



London Council for Adult Education

Galleria Postal Outlet • P.O. Box 23174, 355 Wellington St. • London, ON • N6A 5N9

Serving adult learners since 1945

General Meeting

October 11th, 2016

G.A. Wheable Adult Education Centre

Room C 364

1. Welcome & Introductions

2. Member Donations

3. Topic: High School Credits
Guest Speakers: Corinne Wester (G.A. Wheable Adult Education Centre),
Annette Morrison (Contact North) and Mary Lee Felder (Centre for Life
Long Learning)

4. Q & A

5. Other Business

6. Adjournment

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1-855-451-7516
stthomas@contactnorth.ca

Student Information Hotline
1-877-999-9149



Facebook.com/ContactNorth

studyonline.ca

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Ontario's Distance Education & Training Network
Le réseau d'éducation et de formation à distance de l'Ontario
Funded by the Government of Ontario

Get your degree, diploma or certificate or upgrade your skills through online learning with personalized support in your community!



Visit studyonline.ca to view online courses and programs offered by Ontario's public colleges and universities.

Grade 11 and 12 Challenge Process

What is the challenge process?

The challenge process is an assessment process. Unlike the Grade 11 and 12 equivalency process, a student who successfully challenges a credit receives an actual percentage grade recorded on the transcript.

Mature students may challenge for credit for up to ten Grade 11 and 12 courses. However they may obtain no more than ten Grade 11 and 12 credits through the challenge and equivalency processes combined. There is no maximum on the number of credits that may be obtained in any one discipline.

Mature students may challenge a course for credit if they can provide reasonable evidence to the principal that they are likely to be successful in the challenge process.

- Applicants who wish to participate in the Grade 11 and 12 challenge process must:
- be enrolled in a secondary school course
 - carefully review the curriculum expectations for each subject which they want to challenge
 - complete the Challenge Application Form

Each application must be reviewed and approved prior to the student's participation in the Challenge Assessment Process.

Mature students may include certificates or other records of accomplishment earned outside of school as reasonable evidence that they will likely be successful in a challenge for credit for a related course. However, students with Ministry of Education recognized music certificates that are accepted for credits in OSS are not required to challenge for credit for the appropriate music courses. Credits are granted for these certificates.

What courses cannot be challenged?

A student cannot be granted credits through the Grade 11 and 12 PLAR CHALLENGE PROCESS for the following courses:

- a course previously failed
- a course for which the student has already earned a credit, in order to improve the mark
- a course in any subject if a credit has already been granted for a course in that subject in a later grade
- a course for which there is significant overlap with a course for which credit has been granted
- a transfer course
- a locally developed course
- a Cooperative Education course
- the Ontario Secondary School Literacy Test (OSSLT) or the Ontario Secondary School Literacy Course (OSSLC)
- a course in English as a Second Language (ESL), English Literacy Development (ELD), or Anglais pour débutants (APD), if the student has one or more credits in English
- a course in French as a Second Language (FSL), Actualisation linguistique en français (ALF), or Perfectionnement du français (PDF), if the student has one or more credits in Français

Can students challenge again if not successful the first time?

A student will be permitted to challenge for credit for a specific course a second time after an appropriate interval, if the student can provide reasonable evidence that he or she is likely to be successful after having benefited from additional study and experience

PLAR for **Mature Students**

A formal evaluation and accreditation process for secondary school adult learners to achieve recognition for their prior learning towards completion of diploma requirements

Adult and Continuing Education
www.tvdsb.on.ca/ace

For further information or to apply for PLAR please contact:
Your Guidance Counsellor

Grade 11/12 Equivalency

Grade 11/12 Challenge

Grade 9/10 Intuitive Assessment

OSSD

What is PLAR?

Prior Learning Assessment and Recognition (PLAR) is the formal evaluation and credit-granting process through which mature students may obtain credits for prior learning – the knowledge and skills that adults have acquired, in both formal and informal ways, outside secondary school.

The PLAR process for mature students involves three procedures: "individual assessment/equivalency" (Gr. 9/10), "equivalency" (Gr. 11/12), and "challenge" (Gr. 11/12). There is no charge for mature students to participate in the PLAR process.

Who is a Mature Student?

A mature student is a student who is:

- at least 18 years old on or before December 31 of the school year;
- is enrolled in a secondary school credit program for the purpose of obtaining an OSSD;
- has been out of school for a period of at least one year before returning as an adult.

Who participates in PLAR?

Mature students who are *new* to the Ontario secondary school system as of February 1, 2004, and who are working towards the Ontario Secondary School Diploma (OSSD) under OSS diploma requirements

Mature students who were enrolled as students in the Ontario secondary school system, and were placed in Grade 9 in 1999–2000 or later, Grade 10 in 2000–2001 or later, Grade 11 in 2001–2002 or later, or Grade 12 in 2002–2003 or later; and who return to school as mature students on February 1, 2004, or later to work towards the OSSD under OSS diploma requirements.

Note: Mature students who were enrolled in the Ontario secondary school system prior to 1999 and who continue to work towards their OSSD under OSIS or HS1 diploma requirements do not have to participate in the PLAR process.

Note: Mature students working towards OSS diploma requirements must successfully complete the Ontario Secondary School Literacy Test process and the community involvement activities process in order to graduate.

Grade 9 and 10 Individual Assessment/Equivalency Process

What is it?

An individual mature student assessment/equivalency process for the purpose of granting up to 16 Grade 9 and 10 credits through (a) transcripts, or (b) transcripts and completion of individual assessments, or (c) completion of individual assessments.

What is the individual assessment process?

Students without appropriate transcripts for all or part of the first two years of secondary school will be required to complete an individual assessment in some or all of Grade 9 and 10 English, Mathematics, Science, and Canadian Geography/History.

How do individual assessments result in credits?

Successful completion of the individual assessment process will result in up to four credits in each of the four subject areas. These Grade 9 and 10 credits will meet the diploma requirements that would usually be met through successful completion of the Grade 9 and 10 programs.

If the student earns fewer than four credits in each subject area, the principal will determine how the student can obtain the remaining credits.

The principal may defer assessment on Grade 9 and 10 Canadian Geography/History until a student has sufficient time to develop the required language skills or becomes more familiar with Canadian culture.

Does this process earn a certificate?

The principal may grant the OSSC (Ontario Secondary School Certificate) to a mature student following successful completion of the individual assessments. Unlike adolescents, mature students are eligible to receive this certificate and continue to pursue and earn an OSSD in the future.

Grade 11 and 12 Equivalency Process

What is it?

The process for obtaining credits that involves an evaluation of a mature student's education and/or training credentials and/or other appropriate documentation of learning gained from other programs, courses, or work experiences.

What is the process?

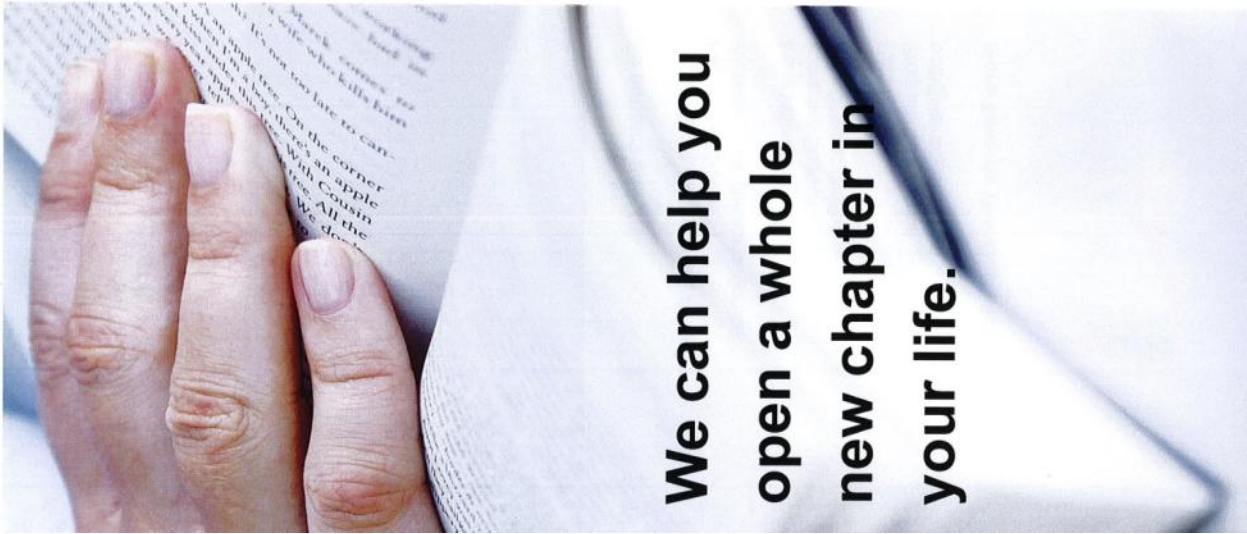
Applicants who wish to participate in the Grade 11 and 12 PLAR equivalency process must:

- be enrolled in a secondary school course
- carefully review the curriculum expectations for each course in which they wish to be granted credits
- complete the PLAR "Application for Grade 11 and 12 Credits through the Equivalency Process"

- present credentials/documents that show evidence of learning that relates directly to the Ontario curriculum expectations for specific courses

Points to remember:

- Mature students must earn a minimum of four Grade 11 and 12 credits (including Grade 12 English) by taking the necessary courses.
- It is recommended that principals delay granting Grade 11/12 equivalent credits until the above four courses have been successfully completed.
- Students may obtain no more than ten Grade 11/12 credits through the equivalency and challenge processes combined.
- Principals may grant half-credits only for specific half-credit courses.



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Fax: (519) 452-2689
www.literacylondon.ca
irene@literacylondon.ca

**Want to improve
your reading,
writing, math and
computer skills?**

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Uplifting Lives



Literacy London is a not-for-profit, volunteer-based community organization that delivers free one-on-one tutoring to adults in reading, writing, numeracy and computer skills. We are neighbours helping neighbours to achieve their career and personal goals.



Employment Track Express

Literacy London offers the Employment Track Express program on a contractual basis to agencies serving displaced workers.



To register or volunteer

Call Irene at:
(519) 452-2000 ext. 69712
E-mail: irene@literacylondon.ca



Our volunteers have been delivering our free, customized literacy tutoring to adults, 19 and over, in London for over 40 years, helping them gain the skills and confidence they need to obtain meaningful employment, upgrade their education, vote, or simply read their medication labels and hydro bills.

Our one-on-one tutoring format enables us to work around our students' schedules and ensures them confidentiality. It also frees our volunteers to focus on the individual student's needs and goals, creating a relaxed atmosphere where everyone can work to their full potential.

Literacy can open a whole new chapter in your life. Contact us today.

What we do

Assessment and Referral
Literacy, Numeracy
Essential Skills Training
GED and Credit Preparation
Employment Track Express Program
Computer Assisted Learning
Training of Volunteer Tutors

Benefits

One to One Tutoring
Continuous Intake
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Referrals to Support Services

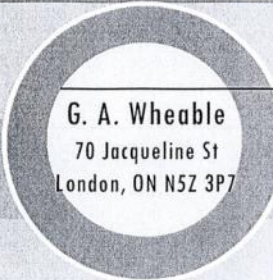
To contact us

Phone: (519) 452-2000 ext. 69712
Fax: 519-452-2689
Website: www.literacylondon.ca

Irene Wilmot
Executive Director
irene@literacylondon.ca

Patti Miller
Program Coordinator
patti@literacylondon.ca

Move Towards Your Goal - Today!



G. A. Wheable
70 Jacqueline St
London, ON N5Z 3P7

Room 247 - Student Services
M-F, 8:00 am - 3:30 pm
519-452-2660 ext. 69730
psw@tvdsb.on.ca



Personal Support Worker Program

The PSW Program is a cooperative education program which includes 460 hours of classroom and 306 hours of on-the-job training. Candidates are eligible to earn seven senior credits towards an Ontario Secondary School Diploma, as well as certification with the Ontario Long Term Care Association as a qualified PSW. The clinical placement offers work experience in a long-term care facility. The community placement involves work experience in a community health agency, assisted living facility, group home, adult day program, or school setting.

All placements are arranged by the school.

August to January term or
January to June term
M-F, 8:00 am - 4:00 pm
Two separate co-op placements

PROGRAM

ADMISSIONS

To apply for our program, you must attend an information session. Information session dates are listed on our website at www.tvdsb.ca/psw. Please call or email us to register.

PSWs work under the direction of a supervisor such as an RN or RPN and may be employed in long term care facilities, private residences, or community-based settings.

PSW graduates may find employment with any individual or family who requires assistance with personal care needs. This would include seniors and individuals who are mentally or physically challenged.

The Personal Support Worker strives to promote well-being and independence.
93% of students found employment within 3 months of graduation.

EMPLOYMENT

ENTRY CRITERIA

In order to apply for our program, you must attend an information session. At the session, you must present proof of the following:

- ◆ Grade 9 math and science (can be essentials, workplace, applied, or academic level)
- ◆ Grade 11 English (can be essentials, workplace, college, mixed, or university level)
- ◆ Canadian citizenship or residency status (birth certificate, passport, citizenship card, permanent residence, or immigration papers)
- ◆ Present valid photo ID such as license or health card

The following requirements must also be met, and will be **discussed at the info session**:

- ◆ Produce a clear, current Police Record Check and Vulnerable Position Screening (to be presented on the first day of class)
- ◆ Be able to travel to and from placements
- ◆ Have the fitness level necessary to complete assigned duties (lifting is required)
- ◆ A medical review record signed by your Physician or Nurse Practitioner
- ◆ Write a Literacy Assessment (different than your grade 10 Literacy Test or Literacy course)
- ◆ Complete a personal interview with a co-op teacher (to be scheduled by us)
- ◆ Have two reference forms completed by employers or volunteer coordinators

TVDSB is accredited under
PEPA at time of issue



This non-refundable fee covers:

- | | | |
|----------------------------------|--|--|
| ◆ Lab and materials fee | ◆ WHMIS | ◆ Gentle Persuasive Approaches Certificate |
| ◆ Textbook and workbook | ◆ Passport to Safety | ◆ Safe Food Handling Certificate |
| ◆ 2 uniforms and 2 school crests | ◆ Mask fit testing | ◆ Job fair |
| ◆ First Aid and CPR training | ◆ Alzheimer Information Series/ U-First Certificate | ◆ Graduation ceremony |

\$1,500

COST



2016 – 2017 ENGLISH FOR EMPLOYMENT COURSES

At G.A.Wheable Centre, 70 Jacqueline Street

Put Your English To Work!

Courses from January 30 to June 23, 2017

English for Employment in the Small Business Sector

Learners will focus on improving their communication skills and gain a better understanding of the cultural expectations of the workplace. Activities will include numerous interactions with people in small businesses and collaborating with other learners to develop a business plan. The Fusion Package includes the EE course followed by 1 or 2 OSSD credit courses and a 6-week work co-op placement starting in September 2017. (Achieved CLB 6 required)

English for Employment in Hairstyling

Learners will focus on the language skills expected of workers in the field of aesthetics. They will gain a better understanding of the cultural expectations, improve their communication skills and learn terminology associated within this sector. The Fusion Package includes the EE course, 2 OSSD credit courses, the Hairstyling accredited training and a 14-week work co-op placement in a hairstyling salon. (Achieved CLB 5 required)

English for Employment Preparation

This course is intended for individuals who require work-ready skills for employment in Canada. Canadian employers are looking for candidates with the following essential skills: Communication Skills, Writing, Customer Relations, Sales, Organizational skills, Leadership, Problem Solving, Teamwork. Learners will be provided with the opportunity to develop in these areas while improving their English. Highlighting these skills in a resume and during job interviews can be the key to getting into the job market. (Achieved CLB 5 required)

English for Employment in Law Enforcement

Students will learn the language for employment in law enforcement. The aim is to improve language and employment readiness skills and assist in forming networking opportunities with London Police Services. This course could also be considered a preparatory course for learners interested in enrolling in a college Police Foundations diploma course or employment with a security firm. The Fusion Package includes the EE course followed by 1 or 2 OSSD credit courses in the 2017 Spring, and a 6-week work co-op placement starting in September 2017. (Achieved CLB 6 required)

English for Employment in the Healthcare Sector

Learners will focus on improving their communication skills and pronunciation of medical terminology, and gain a better understanding of the cultural and bioethical expectations in the field of health. The Fusion Package includes the EE course followed by 1 or 2 OSSD credit courses and a 6-week work co-op placement starting in September 2017. (Achieved CLB 6 required)



Thames Valley District School Board - Adult English as a Second Language
519-452-2000 ext. 69674 www.tvdsb.ca/ESL esl@tvdsb.on.ca

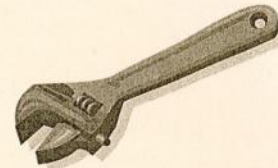
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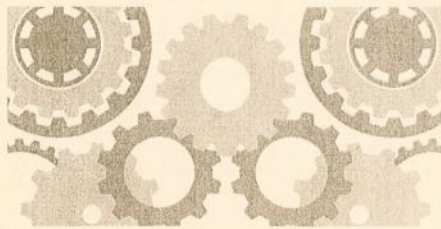
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Transportation Automotive Service Workplace Preparation Courses



Learn about:

- ⇒ Engines
- ⇒ Brakes
- ⇒ Steering
- ⇒ Suspension
- ⇒ Drive trains
- ⇒ Electricity
- ⇒ Exhaust
- ⇒ Emissions



Program Schedule

Term 1

Full Day Co-op Placement
In School - Vehicle Ownership

Term 2

In School
Transportation Technology

Term 3

Full Day Co-op Placement
In School - Transportation Technology

Term 4

Full Day Co-op Placement
In School - Small Engines and Recreational
Vehicles

Course provides:

- ⇒ WHMIS Awareness Training
- ⇒ Up to 8 credits towards OSSD
- ⇒ Work placement through credit co-op

Terry Allen
t.allen@tvdsb.on.ca
519-452-2660 ext. 69707



2016-2017

G. A. Wheable Centre
70 Jacqueline Street
London, ON N5Z 3P7

Co-operative Education



Co-op Offered:

Term 1
Co-op Placement
with in-class component

OR

Term 3
Co-op Placement
with in-class component

OR

Term 4
Co-op Placement
with in-class component

Getting Started

Make an appointment :

- ♦ Call 519-452-2660 ext. 69707 or 69730
- ♦ Email t.allen@tvdsb.on.ca or carolyn.horton@tvdsb.on.ca or c.wester@tvdsb.on.ca

Benefits

- ♦ Offered in 3 of 4 terms
- ♦ Most fields or industries
- ♦ WHMIS Awareness Training
- ♦ Earn up to 2 credits towards OSSD
- ♦ Gain valuable work experience for your resume
- ♦ Opportunities to network with industry professionals
- ♦ Test a potential career
- ♦ 28-30 hours per week at a placement



Requirements

- ♦ Current Wheable student
- ♦ Up-to-date resume
- ♦ Grade 11 English (recommended)
- ♦ Senior (Grade 11 or 12) credit related to your area of interest (i.e. accounting, computers, parenting, construction, etc.)
- ♦ Wheable teacher recommendation form OR letter of reference from past/present employer, supervisor, or teacher

Be prepared to make transportation, parking, and day care arrangements to meet the needs of your co-op placement

Terry Allen

519-452-2660 ext. 69707



2016-2017

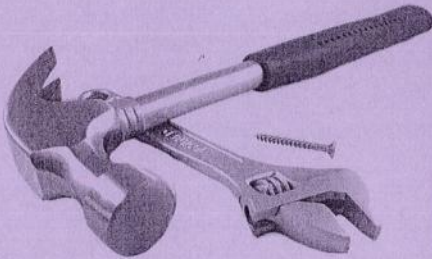
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70 Jacqueline Street
London, ON N5Z 3P7

General Carpenter/Green Industries Workplace Preparation Courses



Learn about:

- ⇒ Framing
- ⇒ Landscaping
- ⇒ Flooring
- ⇒ Electricity
- ⇒ Heating
- ⇒ Plumbing



Course provides:

- ⇒ WHMIS Awareness Training
- ⇒ Up to 8 credits towards OSSD
- ⇒ Work placement through credit co-op

Program Schedule

Term 1

Full Day Co-op Placement
In School - Custom Woodworking
Green Industries

Term 2

In School
Custom Woodworking

Term 3

Full Day Co-op Placement
In School - Construction Technology

Term 4

Full Day Co-op Placement
In School - Construction Engineering
Green Industries

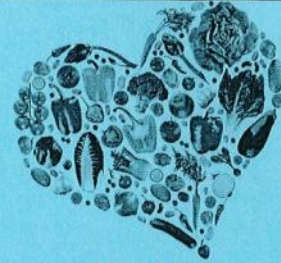
Terry Allen
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519-452-2660 ext. 69707



2016-2017

G. A. Wheable Centre
70 Jacqueline Street
London, ON N5Z 3P7

Cook/Assistant Cook Workplace Preparation Courses



Learn about:

- ⇒ Requirements for Cook or Assistant Cook
- ⇒ Communicate with co-workers, customers and supervisors
- ⇒ Hospitality culture and regulations



Program Schedule

Term 1

Full Day Co-op Placement
In School - Hospitality and Tourism
Cooking and Baking

Term 2

In School - Hospitality and Tourism
Cooking and Baking

Term 3

Full Day Co-op Placement
In School - Hospitality and Tourism

Term 4

Full day co-op placement
In School - Event Planning

Course provides:

- ⇒ WHMIS Awareness Training
- ⇒ Smart Serve/Safe Food Handling Awareness Training
- ⇒ Up to 8 credits towards OSSD
- ⇒ Work placement through credit co-op

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2016-2017

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70 Jacqueline Street
London, ON N5Z 3P7

Hairstyling and Aesthetics Workplace Preparation Courses



Learn about:

- ⇒ Requirements for Hairstyling and Aesthetics
- ⇒ Communicate with co-workers, customers, and supervisors



Course provides:

- ⇒ WHMIS Awareness Training
- ⇒ Up to 8 credits towards OSSD
- ⇒ Work placement through credit co-op
- ⇒ Up to 14 weeks in school
- ⇒ Up to 14 weeks of co-op placement (location of placements vary within hairstyling and aesthetics sector)

Program Schedule

Term 1

Full day Co-op Placement

Term 2

In School - Hairstyling and Aesthetics

Term 3

Full day Co-op Placement

Term 4

In School - Hairstyling and Aesthetics

July 2017

Full day Co-op Placement

Carolyn Horton
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**THAMES VALLEY DISTRICT SCHOOL BOARD
NIGHT SCHOOL COURSE OFFERINGS
2016 – 2017 SCHOOL YEAR**

REGISTRATION DATES AND TIMES

Term 1 ~ September 12 & 13, 2016
4:00 pm - 7:00 pm

Term 2 ~ February 13 & 14, 2017
4:00 pm - 6:00 pm

TERM 1

SEPTEMBER 20, 2016 – JANUARY 19, 2017

TUESDAY AND THURSDAY EVENINGS 6 PM – 9 PM

| COURSE CODE | COURSE | PRE-REQUISITE COURSE |
|-------------|--|--|
| OLC40 | ONTARIO LITERACY COURSE, GRADE 12 OPEN | Student must have been eligible to write the OSSLT at least twice and unsuccessful at least once |
| ENG3C | ENGLISH, GRADE 11, COLLEGE | ENG2P |
| ENG3U | ENGLISH, GRADE 11, UNIVERSITY | ENG2D |
| ENG4U | ENGLISH, GRADE 12, UNIVERSITY | ENG3U |
| ENG4C | ENGLISH, GRADE 12, COLLEGE | ENG3C |
| MHF4U | ADVANCED FUNCTIONS, GRADE 12 UNIVERSITY | MCR3U or MCT4C |
| MCV4U | CALCULUS AND VECTORS, GRADE 12 UNIVERSITY | MHF4U must be taken prior to or concurrently with MCV4U |
| MAP4C | FOUNDATIONS FOR COLLEGE MATHEMATICS, GRADE 12 COLLEGE | MBF3C or MCF3M |
| MDM4U | DATA MANAGEMENT, GRADE 12 UNIVERSITY | MCR3U or MCF3M |
| SCH3U | CHEMISTRY, GRADE 11 UNIVERSITY | SNC2D |
| SCH4U | CHEMISTRY, GRADE 12 UNIVERSITY | SCH3U |
| SBI4U | BIOLOGY, GRADE 12 UNIVERSITY | SBI3U |
| CGW4U | WORLD ISSUES: A GEOGRAPHIC ANALYSIS, GRADE 12 UNIVERSITY | Any university or university/college preparation course in Canadian and world studies, English or social sciences and humanities |
| HHS4U | FAMILIES IN CANADA, GRADE 12 UNIVERSITY | Any university or university/college course in social sciences and humanities, English or Canadian and world studies |

INTERNATIONAL LANGUAGES

| COURSE CODE | COURSE | PRE-REQUISITE COURSE |
|-------------|------------------------------|----------------------|
| LKKBD | KOREAN, LEVEL 1, ACADMIC | None |
| LKKCU | KOREAN, LEVEL 2, UNIVERSITY | LKKBD |
| LKKDU | KOREAN, LEVEL 3, UNIVERSITY | LKKCU |
| LRRBD | RUSSIAN, LEVEL 1, ACADEMIC | None |
| LRRCU | RUSSIAN, LEVEL 2, UNIVERSITY | LRRBD |
| LRRDU | RUSSIAN, LEVEL 3, UNIVERSITY | LRRCU |
| LWGBD | GERMAN, LEVEL 1, ACADEMIC | None |
| LWGCU | GERMAN, LEVEL 2, UNIVERSITY | LWGBD |
| LWGDU | GERMAN, LEVEL 3, UNIVERSITY | LWGCU |
| LYABD | ARABIC, LEVEL 1, ACADEMIC | None |
| LYACU | ARABIC, LEVEL 2, UNIVERSITY | LYABD |
| LYADU | ARABIC, LEVEL 3, UNIVERSITY | LYACU |
| LIHBD | HINDI, LEVEL 1, ACADEMIC | None |
| LIHCU | HINDI, LEVEL 2, UNIVERSITY | LIHBD |
| LIHDU | HINDI, LEVEL 3, UNIVERSITY | LIHCU |

Eligibility: open to students who are native speakers

Pre-requisite: students must have the required pre-requisite course in order to enroll in the Level 2 or 3 courses regardless of fluency

TERM 2

FEBRUARY 21, 2017 – JUNE 15, 2017

TUESDAY AND THURSDAY EVENINGS 6 PM – 9 PM

| COURSE CODE | COURSE | PRE-REQUISITE COURSE |
|-------------|--|--|
| OLC40 | ONTARIO LITERACY COURSE, GRADE 12 OPEN | Student must have been eligible to write the OSSLT at least twice and unsuccessful at least once |
| ENG3C | ENGLISH, GRADE 11, COLLEGE | ENG2P |
| ENG3U | ENGLISH, GRADE 11, UNIVERSITY | ENG2D |
| ENG4U | ENGLISH, GRADE 12, UNIVERSITY | ENG3U |
| ENG4C | ENGLISH, GRADE 12, COLLEGE | ENG3C |
| MHF4U | ADVANCED FUNCTIONS, GRADE 12 UNIVERSITY | MCR3U or MCT4C |
| MCV4U | CALCULUS AND VECTORS, GRADE 12 UNIVERSITY | MHF4U must be taken prior to or concurrently with MCV4U |
| MAP4C | FOUNDATIONS FOR COLLEGE MATHEMATICS, GRADE 12 COLLEGE | MBF3C or MCF3M |
| MDM4U | DATA MANAGEMENT, GRADE 12 UNIVERSITY | MCR3U or MCF3M |
| SCH4U | CHEMISTRY, GRADE 12 UNIVERSITY | SCH3U |
| SBI4U | BIOLOGY, GRADE 12 UNIVERSITY | SBI3U |
| CGW4U | WORLD ISSUES: A GEOGRAPHIC ANALYSIS, GRADE 12 UNIVERSITY | Any university or university/college preparation course in Canadian and world studies, English or social sciences and humanities |
| HHS4U | FAMILIES IN CANADA, GRADE 12 UNIVERSITY | Any university or university/college course in social sciences and humanities, English or Canadian and world studies |

REGISTRATION INFORMATION

You must be 18 years of age or older on first day of term to attend our day school classes.

Following items are required at registration:

1. Proof of citizenship (Status Card, Canadian Birth Certificate, Passport, Canadian Citizenship Card or Immigration Papers)
2. Transcript, Credit Counselling Summary, ESL Bench Mark Papers, Gateway or Literacy London Documents
3. \$100 Textbook Deposit Cheque made payable to T.V.D.S.B. for EACH COURSE YOU ARE REGISTERED

| Term | Registration Dates and Times | |
|------|------------------------------|-----------------------------------|
| | Date | Time |
| 1 | August 29, 2016 | 9:00 - 11:30 am 1:00 - 3:30 pm |
| 1 | August 31, 2016 | 9:00 - 11:30 am 1:00 - 3:30 pm |
| 2 | October 25, 2016 | 9:00 - 11:30 am 1:00 - 3:30 pm |
| 2 | October 27, 2016 | 1:00 - 3:30 pm |
| 3 | January 17, 2017 | 9:00 - 11:30 am 1:00 - 3:30 pm |
| 3 | January 19, 2017 | 1:00 - 3:30 pm |
| 4 | March 28, 2017 | 9:00 - 11:30 am 1:00 - 3:30 pm |
| 4 | March 30, 2017 | 1:00 - 3:30 pm |

Contact Information:

Wheable Main Office: 519-452-2660
 Wheable Main Office Fax: 519-452-2689
 Night School: ext. 69706
 English as a Second Language: ext. 69715
 Gateway to Learning: ext. 69697
 International Languages Credit: ext. 69706
 International Languages Elementary: ext. 69670
 Literacy London: ext. 69712

Personal Support Worker: ext. 69730
 Hairdressing & Aesthetics: ext. 69730
 Carpentry: ext. 69730
 Auto Service: ext. 69730
 Cooperative Education: ext. 69707
 Self Study: ext. 69721
 Student Services: ext. 69717 & 69730
 Alternative Education: ext. 69728 & 69703

For more information please visit our website at www.tvdsb.ca/AAEducation.cfm

2016-2017 G.A. WHEABLE COURSE CALENDAR FOR ADULT AND CONTINUING EDUCATION CREDIT PROGRAM

| Term 1 | | Term 2 | | Term 3 | | Term 4 | |
|-------------------|--|-------------------|---|-------------------|---|-----------------|---|
| Sept 21 - Nov. 10 | | Nov. 28 - Jan. 30 | | Feb. 14 - Jan. 12 | | May 1 - June 20 | |
| Code | Course | Code | Course | Code | Course | Code | Course |
| ENG2D | English 10 Academic | AVI30 | Visual Arts 11, Open | AVI4EAM | Visual Arts 12 | AVI30 | Visual Arts 11 |
| ENG2P | English 10 Applied | ENG30 | English 11 Workplace | ENG2D | English 10 Academic | ENG3E | English 11 Workplace |
| ENG3C | English 11 College | ENG4E | English 12 Workplace | ENG2P | English 10 Applied | ENG4E | English 12 Workplace |
| ENG4C | English 12 College | ENG5U | English 11 University | ENG3U | English 11 College | ENG5U | English 11 University |
| ENG4C | English 12 College | ENG4U | English 12 University | ENG4C | English 12 College | ENG4U | English 12 University |
| HSP205U | Anthropology, Psychology and Sociology 11 College/University | OLC40 | Ontario Literacy Course | HPC50 | Raising Healthy Children | HZ74U | Philosophy |
| MAT2L | Math Essentials 10 | MFM1P | Math 9 Applied | MAT2L | Math Essentials 10 | MAT2L | Math Essentials 10 |
| MEL3E | Math for Everyday Life 11 Workplace | MFM1D | Math 9 Academic | MEL3E | Math for Everyday Life 11 Workplace | MEL3E | Math for Everyday Life 11 Workplace |
| MEL4E | Math for Everyday Life 12 Workplace | MFM2P | Math 10 Applied | MEL4E | Math for Everyday Life 12 Workplace | MEL4E | Math for Everyday Life 12 Workplace |
| MBF3C | Foundations of College Math 11 | MFM2D | Math 10 Academic | MBF3C | Foundations of College Math 11 | MBF3C | Foundations of College Math 11 |
| MCR3U | Foundations and Relations | MCR3U | Foundations of College Math 11 | MCR3U | Foundations of College Math 11 | MCR3U | Foundations of College Math 11 |
| MHF4U | Advanced Functions | MVF4U | Advanced Functions | MVF4U | Advanced Functions | MVF4U | Advanced Functions |
| SNC2D | Science 10 Academic | SBI3U | Biology 11 University | SNC2D | Science 10 Academic | SNC2D | Science 10 Academic |
| SBI4U | Biology 12 University | SCH4U | Chemistry 12 University | SBI3U | Biology 11 University | SBI3U | Biology 11 University |
| SCH4U | Chemistry 12 University | SCH4U | Chemistry 12 University | SCH4U | Chemistry 12 University | SCH4U | Chemistry 12 University |
| SPH3U | Physics 11 University | SPH4U | Physics 12 University | SPH3U | Physics 11 University | SPH3U | Physics 11 University |
| CGM4U | World Geography, Urban Patterns & Population Issues | CHV4U | West and the World | CLM4U | Canadian and International Law | CHV4U | 26th Century History |
| TWJ3E | Custom Woodworking | TYJ2E | Hairstyling and Aesthetics | TC3E | Construction Technology | TC3E/4E | Construction Engineering |
| TFB3E | Hospitality and Tourism Baking | TIJ30/4E | Travel and Tourism | TFB3E | Hospitality and Tourism | TFB3E | Hospitality and Tourism |
| Coop | Cooperative Education | TFB3E/4E | Hospitality and Tourism | TFB3E | Hospitality and Tourism | TFB3E | Hospitality and Tourism |
| BOH4M | Leadership, Organizational Management | TPJ3M/4M | Health Care | TPJ3M/4M | Coop | TPJ3M/4M | Coop |
| BTA30 | Information Technology, Digital Environment | BAI3E | Introduction to Accounting | BAI3E | Introduction to Accounting | BAN4E | Accounting for Small Business |
| BTX4C | Information Technology, Multimedia | BMI3C | Business Marketing | BMI3C | Business Marketing | BTA30 | Information Technology, Digital Environment |
| | | GPP30 | Peer Leadership | GPP30 | Peer Leadership | BTX4C | Information Technology, Multimedia |
| AVI30 | Visual Arts 11 | ENG2D | English 10 Academic | ENG3U | English 11 University | ENG2D | English 10 Academic |
| ENG3E | English 11 Workplace | ENG2P | English 10 Applied | ENG4U | English 12 University | ENG2P | English 10 Applied |
| ENG3U | English 11 University | ENG4C | English 12 College | HPC3E/3M | Food and Culture | ENG3C | English 11 College |
| ENG4U | English 12 University | HSB4U | Challenge and Change in Society | OLC40 | Ontario Literacy Course | ENG4C | English 12 College |
| HLG4M | Human Growth and Development | | | | | PHI204U | Individuals and Families |
| OLC40 | Ontario Literacy Course | | | | | OLC40 | Ontario Literacy Course |
| MFM1P | Math 9 Applied | MAT2L | Math Essentials 10 | MFM1P | Math 9 Applied | MFM1P | Math 9 Applied |
| MPM1D | Math 9 Academic | MEL3E | Math for Everyday Life 11 Workplace | MPM1D | Math 9 Academic | MPM1D | Math 9 Academic |
| MFM2P | Math 10 Applied | MEL4E | Math for Everyday Life 12 Workplace | MFM2P | Math 10 Applied | MFM2P | Math 10 Applied |
| MFM2D | Math 10 Academic | MCR3U | Foundations and Relations | MFM2D | Math 10 Academic | MFM2D | Math 10 Academic |
| MDM4U | Math Management | MVF4U | Advanced Functions | MCR3U | Foundations of College Math 11 | MCR3U | Foundations and Relations |
| MVF4U | Advanced Functions | MVF4U | Advanced Functions | MCR3U | Foundations of College Math 11 | MCR3U | Foundations and Relations |
| SNC2L | Science 10 Applied | SNC2D | Science 10 Academic | MHF4U | Advanced Functions | MHF4U | Advanced Functions |
| SBI3U | Biology 11 University | SBI3U | Biology 11 University | SCH4U | Chemistry 11 University | SCH4U | Chemistry 11 University |
| SCH4U | Chemistry 11 University | SCH4U | Chemistry 11 University | SPH4U | Physics 12 University | SPH4U | Physics 12 University |
| SES4U | Earth and Space Science | SPH4U | Physics 12 University | | | | |
| PPL30 | Physical Education 11 | CGG30 | Travel and Tourism | CPW4U | Canadian and World Politics | CH4U | History, Identity and Culture |
| CH43U | American History | TXJ20 | Travel and Tourism | TFJ3E | Hospitality and Tourism | THJ3M/4M | Green Industries |
| THJ3E/4E | Green Industries | TWJ3E/4E | Custom Woodworking | TFJ3E | Hospitality and Tourism | TTJ3C/4C | Small Engines and Recreational Vehicles |
| TIJ30 | Travel and Tourism | TFJ3C | Hospitality and Tourism | Coop | Cooperative Education | TFE3/4E | Hospitality and Tourism |
| TFJ3E | Hospitality and Tourism | TFJ3C | Hospitality and Tourism | | | Coop | Cooperative Education |
| Coop | Cooperative Education | | | | | | |
| BBJ20 | Introduction to Business | BMI3E | Information Technology, Digital Environment | BMI3E | Business, Retail Management | BBJ20 | Introduction to Business |
| GWL30 | Designing Your Future | BTX4C | Information Technology, Multimedia | BTX4C | Information Technology, Digital Environment | GPP20 | Peer Leadership |
| | | GLN4D | Navigating the Workplace | | | | |

MORNING CLASSES 9:00 to 11:50

AFTERNOON CLASSES 12:30 to 3:20